

SY2023/2024

Emergency Drill Log

School Name	Drill Schedule Submission Date	Principal
Achieve Charter Academy	Aug 31, 2023	Rachael Moore

School Name: Achieve Charter Academy **School Year:** 2023-2024
First Day of School: 9/5/23 **Last Day of School:** 6/14/24

Fire Drills

Month	Date	Time	Notification Method	# of Staff Members	# of Occupants Evacuated	Special Conditions Simulated	Problems Encountered	Weather Conditions	Min.	Sec.
September	9/14/23	10:03 a.m.	Alarm system	53	761	Pulled fire alarm	None	Clear	4	3
October	10/17/23	1:33 PM	Alarm System	53	721	Pulled fire alarm	None	Clear	3	54
April	4/23/24	1:26 PM	Fire Alarm	53	717	None	1 classroom door open	Clear	3	47
May	5/24/24	10:06 AM	Fire Alarm	53	615	5th grade students were out on the playground; they were able to join us at our designated spot in the front of the building with no problems	None	Clear	3	46
October	10/12/23	11:00 am	alarm	76	650	blocked egress	none	Clear	2	12
November	11/20/23	12:51 p.m.	Fire Alarm	53	710	Smoke reported coming from kitchen area during lunch	None	Cold	4	42

Room Clear

Date	Time	Special Conditions Simulated	Problems Encountered
2/8/24	10:56 AM	Disturbance in the room	None

Hold



Date	Time	Special Conditions Simulated	Problems Encountered
11/3/23	2:26 p.m.	Hazard response for illness	None

Reverse Evacuation



Date	Time	Special Conditions Simulated	Problems Encountered
10/17/23	1:41 PM	Suspicious activity in parking lot	None

Lock Down

Date	Time	Special Conditions Simulated	Problems Encountered
9/21/23	10:36 a.m.	Hazard Response for Intruder	None
2/23/24	9:27 a.m.	None	None
11/8/23	2:01 p.m.	Intruder in the building	One room without a curtain on the door; one room phone not working so they did not hear the drill (new one has been ordered)

Tornado Drill/Severe Weather

Date	Time	Special Conditions Simulated	Problems Encountered
10/6/23	9:32 a.m.	Tornado Warning	A few rooms couldn't hear the announcement; putting in a work order
3/22/24	9:00 AM	Heard tornado siren	None

Reunification

Date	Time	Special Conditions Simulated	Problems Encountered
10/4/23	4:30 p.m.	None	None

Signature of Person Responsible: Teresa Sparks